

A Message From Accounting



Statements are available online through OASIS for viewing, printing and download

- View your open items online with our OASIS program. You have the ability to email accounting with your payment remittance for eCheck, credit card and ACH payments that your office initiates through your bank.
- Please be mindful of due dates – while most are due the 30th of the month.
- Brokered policies have special payment terms and may be due prior to the 30th. It is important that you check the due dates on the invoices as well

Return premiums are sent to whom ever paid Jimcor with the exception of Northfield/Northland policies

- If a cancellation return premium is listed under the "Premium Finance Only" portion of your statement, it will be sent to the finance company. Please note, endorsement return premiums are not sent without a written request from your agency.
- As for the remainder of returns on your statement, we do not automatically send them to your office as you may apply them when sending payment. If you would like a return premium check, please request through our OASIS website – checks are issued each week.

Citation Finance

- Please advise your Jimcor underwriter if you would like a Citation Finance estimate sent with your quotation. Citation can finance any of your policies, not just those written through Jimcor

Contact Information

Phyllis Murphy	Accounting Supervisor	Ext. 1137
Michelle O'Connor	Accounts Receivable	Ext. 1139
Kristen Pappas	Accounts Receivable	Ext. 1149
Fatima Matari	Accounts Receivable	Ext. 1165
Nicholas Moore	Accounts Receivable	Ext. 1157
Mandee Costello	Accounts Receivable	Ext. 1159
Corrinne Tischbein	Accounts Payable	Ext. 1104

Check Remittance

Jimcor Agencies
60 Craig Road
Montvale, NJ 07645

ACH Instruction

Bank of America
100 West 33rd St
New York, NY 10001
ABA# 021200339
Jimcor Agency Acct# 009412761587

Understanding Your Agency Bill Statement



The format of the Jimcor Agencies statement is designed to be user friendly, Below you will find some helpful information in regards to the statement.

There are 4 sections:

1. **"PAST DUE ITEMS"** – these are premiums that were due the previous month or prior. Cancellation Notices may have been sent on these items.
2. **"CURRENT DUE THE 30TH OF THIS MONTH"** – these are premiums that are due in the current month. Brokered policies may have due dates other than the 30th, therefore it is important to check the due dates of all items currently due.
3. **"FUTURE ITEMS"** – these premiums would be due after the 30th of the current month.
4. **"PREMIUM FINANCE CREDITS ONLY"** – (to be remitted to finance company), the return premiums are listed here for review only. Jimcor Agencies will be remitting these credits to the appropriate finance companies.

Policy and Premium Information:

TYPE = Brief description of charges:

NSB	...	New Business
REN	...	Renewal
ADD	...	Additional Premium Endorsement
RET	...	Return Premium
CXL	...	Cancellation
ABF	...	Fees
SLT	...	Surplus Lines Tax
SOF	...	Stamping Office Fee
AUD	...	Audit
PAID	...	Paid (Monies were received by Jimcor and applied

Remit Payments using OASIS at Jimcor.com

Payment Address:

Accounting Department
Jimcor Agencies
60 Craig Road
Montvale, NJ 07645



CITATION FINANCE

Financing premiums can improve cash flow and preserves your customers working capital. Using a finance company allows your client to spread the payment throughout the year and use the additional working capital for business growth or income producing purposes. In return, freeing you of the burden of tracking and managing premium payments.

Advantages of Citation Finance

Agent benefits include:

- Secure access to your insureds' premium finance account information
- Make an insured payment from agency trust account or with insured payment information
- Access to quoting portal for new premium finance quotations

Insured benefits include:

- Secure account access and general account maintenance activities
- One-time payment with your checking account or debit/credit card if available
- Future payment scheduling capabilities
- On-line enrollment for automatic payment deduction from your checking account or debit/credit card if available

Highlights of Citation Finance

- The minimum deposit for financed premiums is 25% of total premium (including taxes and fees)
- There is no minimum premium to finance
- Financing available on Jimcor and **non** Jimcor policies
- User friendly website which gives the ability to quote your own contracts along with access to numerous reports including contracts with an, "Intent to Cancel" issued
- Several ways to pay:
 - Online
 - Fax
 - Phone
 - Mail
 - EFT options available
 - AutoPay Enrollment - payments processed automatically on the due date

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